

NOTICE INVITING QUOTATION (NIQ)

No DBRANLU/C&M/112/01

Dated:-10.10.2025

Quotations are invited from Voltas Authorized dealers for the **Comprehensive Annual Maintenance Contract (CAMC)** of **air conditioners** already installed in hostels of **Dr. B.R. Ambedkar National Law University**. The number of Air conditioners are 250, which may be increase or decrease.

1. Scope of Work

The CAMC shall include:

- Periodic servicing (minimum 4 times a year).
- Attending all breakdown calls.
- Replacement/repair of faulty parts (except compressors)
- Gas filling, leak repair, etc.
- Ensuring smooth and efficient functioning of all AC units.

2. Eligibility Criteria

- The firm must have authorized dealership.
- Should have valid GST registration and PAN.
- Should not be blacklisted by any government organization.
- Submission of quotation along with requisite certificate i.e. dealership, GST, PAN, Undertaking

3. Submission of Quotation

- **Submission of Quotation (By Post or Email)**
- Quotations may be submitted **either in a sealed envelope by post/courier/in-person or via email.**
- **A. If submitting by post/in-person:**
- The quotation must be sealed in an envelope clearly marked:
“Quotation for CAMC of Air Conditioners ”
- The envelope should be addressed to:
**The Registrar,
Dr. B.R. Ambedkar National Law University.
Rai, Sonipat.**
- **B. If submitting by email:**

- The quotation should be sent as a **single PDF file** with the subject line:
“Quotation for CAMC of Air Conditioners ”
- Send to: **constructionandmaintenance@dbranlu.ac.in**
- **Last Date of Submission:** 23.10.2025 Up to 5:00 PM
- **Opening of Quotations:**

4. Terms and Conditions

- Contract period: One year (extendable based on performance).
- Payment will be made half yearly upon satisfactory service.
- Downtime should not exceed 48 hours after complaint registration.
- The institution reserves the right to reject any or all quotations without assigning any reason.

5. Contact for Site Visit / Clarifications

Dr. Ram Phool

Deputy Registrar(General)

UNDERTAKING

To,

The Registrar,

Dr. B.R. Ambedkar National Law University,

Rai, Sonipat.

Subject: **Undertaking regarding Non-Blacklisting**

Dear Sir/Madam,

In response to your NIQ No. dated for **Comprehensive Annual Maintenance Contract (CAMC) of Air Conditioners**, I/We, the undersigned, hereby confirm that:

“Our firm/agency/company has not been blacklisted or debarred by any Central/State Government Department, Public Sector Undertaking, or any other Government organization.”

I/We understand that if this declaration is found to be incorrect or false at any stage, our bid is liable to be rejected and we will be disqualified from the current and future contracts.

Thanking you,

Yours faithfully,

(Signature of Authorized Signatory)

Name:

Designation:

Firm/Company Name:

Date:

Place: